

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, June 2, 2015 at 9:30 AM

Department of Public Health
410 Capitol Avenue, Hartford, CT
Third Floor – Hearing Room

CALL TO ORDER

I. EXECUTIVE SESSION - PENDING LITIGATION

Kerry Colson, Assistant Attorney General

II. MINUTES

Review and approval of the minutes from the April 2, 2015 meeting.

III. NEW BUSINESS

- A. Licensure requirements for Funeral Directors and Embalmers
Christian Andresen, Section Chief, Practitioner Licensing and Investigations, DPH
- B. License Reinstatement Review – Neville De La Rosa, License #002475
- C. Alfredo Carmargo (Apprentice)
*Request for waiver to allow other full-time employment
pursuant to § 20-211-17*
- D. Schedule Hearing date
RE: Andre F. Baker, Jr., Embalmer - Petition No. 2012-490
Baker Funeral Services, Inc. - Petition No. 2012-491

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update
Gary Griffin, Investigations Supervisor, DPH

V. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

VI. OPEN FORUM

ADJOURN

The Department of Public Health is an equal opportunity provider and employer.

*If you require aid/accommodation to participate fully and fairly,
please contact the Public Health Hearing Office at 860-509-7566*

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on April 2, 2015 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer - Chairman
Gerald Bosak, Jr., Embalmer – *via telephone*
Frank W. Carmon, IV, Embalmer

BOARD MEMBERS ABSENT: Agnes Pier

ALSO PRESENT: Gary Griffin, Department of Public Health
Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:30 a. m.

I. OPEN FORUM

Mr. Carmon made a motion, seconded by Mr. Bosak, to allow former chairman Daniel Jowdy to continue his services as an examiner for embalmer practical examinations. The motion passed with all in favor.

Licensure applicant James Sweatman addressed the Board regarding his application for licensure as an embalmer in Connecticut. Stephen Carragher, Public Health Services Manager, DPH informed the Board as to qualifications for licensure in Connecticut. Since the Board does not have jurisdiction regarding the issuance of licenses, the Board did not take any action regarding Mr. Sweatman's application. Mr. Sweatman was advised to discuss his concerns with Mr. Carragher

Discussion of licensure requirements with the will be added to the June 2, 2015 agenda.

II. MINUTES

The February 3, 2015 minutes were reviewed and approved on a motion by Mr. Bosak, seconded by Mr. Carmon.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eight cases currently in various stages of investigation by the Department.

IV. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

A. Funk Funeral Home – Petition No. 2011-1224

Diane Wilan, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was not present or represented.

Mr. Bosak made a motion, seconded by Mr. Carmon, to approve the Consent Order. The motion passed unanimously. Mr. McClam signed the Order which imposes a reprimand, and a \$1000.00 civil penalty.

B. Keith Phalen – Petition No. 2014-507

Ellen Shanley, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was not present or represented.

Mr. Carmon made a motion, seconded by Mr. Bosak, to approve the Consent Order. The motion passed unanimously. Mr. McClam signed the Order which imposes a reprimand, a \$1000.00 civil penalty and a period of probation.

V. **ADJOURNMENT**

There was no further business and the meeting was adjourned at 10:15 a.m. on a motion by Mr. Bosak, seconded by Mr. Carmon.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors